



# POLK COUNTY COMMISSIONERS COURT

June 10, 2008

10:00 A.M.

2008-059

Polk County Courthouse, 3<sup>rd</sup> floor

Livingston, Texas

## NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

### Agenda Topics

1. **CALL TO ORDER.**

- Invocation
- Pledges of Allegiance

2. **PUBLIC COMMENTS.**

This item is included on the Agenda to allow public comments on topics that may or may not appear on this agenda. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of five (5) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced and furnished by the presenter.

3. **INFORMATIONAL REPORTS.**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

4. **OLD BUSINESS** (TABLED FROM LAST AGENDA)

- A. CONSIDER APPROVAL OF ORDER AWARDING CONTRACT/AGREEMENT FOR CONSTRUCTION MANAGER AT RISK FOR JAIL EXPANSION PROJECT.

**NEW BUSINESS**

5. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

- A. APPROVE MINUTES OF PREVIOUS MEETING/S: *May 27, 2008 (Regular Meeting)*.
- B. CONSIDER APPROVAL OF BUDGET REVISIONS #2008-14, AS PRESENTED BY THE COUNTY AUDITOR.
- C. CONSIDER APPROVAL OF BUDGET AMENDMENTS #2008-14(A), AS SUBMITTED AND REVIEWED BY COURT APPOINTED COMMITTEE.
- D. CONSIDER APPROVAL OF SCHEDULE OF BILLS.
- E. CONSIDER APPROVAL OF PERSONNEL ACTION FORMS.
- F. CONSIDER OFFERS TO PURCHASE TAX FORECLOSED PROPERTIES; (PCT. 4) LOTS 222 & 223, INDIAN SPRINGS LAKE ESTATES #17, CAUSE NO. T07-162 ACCT # 10800133400.
- G. CONSIDER APPROVAL OF PRELIMINARY PLAT OF "THE MEADOWS SECTION ONE", BEING A RE-PLAT OF CERTAIN BLOCKS OF CEDAR POINT, SECTION TWO SUBDIVISION (PCT. 2).

- H. CONSIDER APPROVAL OF UPDATES TO PERSONNEL MANAGEMENT SYSTEM TO INCLUDE;
  - 1) CORRECTION ON JOB DESCRIPTION FOR SOCIAL SERVICES COORDINATOR, NOTING PAY GROUP W/ RELATED JOB INVENTORY UPDATE.
  - 2) REVISED JOB APPLICATION
  - 3) POLICY UPDATES: REVISING SECTIONS 3.01, 3.06, 4.01, 8.03, 8.08 & 8.09.
- I. CONSIDER APPROVAL OF PETTY CASH FUND FOR DISTRICT CLERK FOR COST OF ELECTRONIC POSTAGE RELATED TO PASSPORT ACTIVITY.

- 6. CONSIDER ANY/ALL NECESSARY ACTION RELATING TO EXPIRATION OF LETTERS OF CREDIT FOR CONSTRUCTION OF ROADS IN CEDAR POINT, SECTION 6 SUBDIVISION (PCT.2).
- 7. CONSIDER APPROVAL OF RESOLUTION TO PARTICIPATE IN COUNTY INFORMATION RESOURCES AGENCY'S (CIRA) DEVELOPING A SCOPE OF WORK THAT CAN BE USED TO DEVELOP JUSTICE SYSTEM SOFTWARE FOR COUNTY GOVERNMENTS.
- 8. RECEIVE COURT APPOINTED COMMITTEE REPORT AND RECOMMENDATION FOR PARTICIPATION AND APPLICATION FOR THE CERTIFIED RETIREMENT COMMUNITY (CRC) PROGRAM.
- 9. CONSIDER APPROVAL TO REQUEST PROPOSALS FOR (CRC) PROGRAM COORDINATOR.
- 10. CONSIDER ANY/ALL NECESSARY ACTION RELATING TO SPECIAL ELECTION FOR BIG THICKET LAKE ESTATES ROAD IMPROVEMENT AND ASSESSMENT, TO INCLUDE;
  - A. ACCEPTANCE OF ROADS INTO COUNTY ROAD SYSTEM;
  - B. ORDER IMPROVEMENTS AND ASSESS THE COSTS;
  - C. SET TIME, TERMS AND CONDITIONS OF PAYMENT AND OF DEFAULT;
  - D. ORDER THE FILING OF WRITTEN NOTICE OF THE ASSESSMENT/LIENS WITH COUNTY CLERK;
  - E. DETERMINE METHOD TO BE UTILIZED FOR THE PROVISION OF FUNDS NECESSARY FOR IMPROVEMENTS PRIOR TO RECEIPT OF ASSESSMENTS;
  - F. ADVERTISE FOR BIDS FOR THE PURCHASE OF ROAD MATERIALS FOR SAID IMPROVEMENTS.
- 11. CONSIDER APPROVAL OF SHERIFF'S DEPARTMENT REQUEST FOR FY08 BUDGET AMENDMENT TO ACCOMMODATE FUEL COST INCREASE.
- 12. CONSIDER APPROVAL OF PCT. 1 REQUEST FOR CREEK RIDGE RD. BRIDGE REPAIR UNDER THE COUNTY'S BRIDGE/CULVERT REPLACEMENT POLICY, INCLUDING ENGINEERING FEE.
- 13. DISCUSSION OF COUNTY EMPLOYEE HEALTH INSURANCE RENEWAL.

**ADJOURN**

By: John P. Thompson, County Judge



Posted: Thursday, June 5, 2008

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday, June 5, 2008 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

FILED FOR RECORD  
2008 JUN -5 PM 3:47

BARBARA MIDDLETON, COUNTY CLERK

BY: Shelana Walker (Deputy)

  
COUNTY CLERK, POLK CO.



**June 10, 2008**  
Regular Session - 10:00 a.m.

**COMMISSIONERS COURT**  
**of Polk County, Texas**  
County Courthouse, 3rd floor  
Livingston, Texas

**ADDENDUM to Posting # 2008-059**

Pursuant to Chapter 551 of the Texas Government Code, the following will serve to amend the Agenda of the Commissioners Court Regular Session scheduled for June 10, 2008 at 10:00 A.M.

**AMEND TO ADD:**

5. J. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT.
14. DISCUSS & TAKE NECESSARY ACTION ON COUNTY CLERK'S REQUEST FOR BUDGET REVISION OR AMENDMENT FOR ELECTION EXPENSE.
15. CONSIDER APPROVAL OF ORDER DECLARING SURPLUS PROPERTY (METAL SALVAGE) AND DETERMINE METHOD OF DISPOSITION (PCT.3).

Commissioners Court of Polk County, Texas

By: John P. Thompson, County Judge

Dated: Friday, June 6, 2008

I, the undersigned County Clerk, do hereby certify that the above Addendum to the Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Addendum and that I posted a true and correct copy of said Addendum in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Friday, June 6, 2008 and that said Addendum remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

BARBARA MIDDLETON, COUNTY CLERK

BY Andrea Schmitt, Deputy

FILED FOR RECORD  
2008 JUN -6 PM 3:38  
*Barbara Middleton*  
COUNTY CLERK, POLK CO.